

# ELECTRONIC DELIVERY ORDER (eDO)



Dear Valued Customer,

In order to ease the process of Delivery Order Collection, MCL Shipping LLC (Master Consol Line) together with Dubai Trade presents Electronic Delivery Order (eDO). We believe that this initiative will rest the tedious process of Delivery Order collections, the requirement physical presences and fast track the clearance process to meet customer demands.

eDO will be now available for all shipments arriving Jebel Ali from WEF 01<sup>st</sup> of August 2020.

For shipments where the original bill of ladings are to be submitted to us, you may walk in at your convenience and drop these off during our working hours.

## STEP 01

Login to Dubai Trade Portal and search for your Bill of Lading under 'Request Delivery Order' with the Shipping Agent's Name : **36009-MCL SHIPPING LLC**.

## STEP 02

View charges related to your shipment and submit payment proof online only if you have no credit arrangements with us. Payments to be transferred, deposited (cash / cheques) to our banks details below;



A/C Name : M C L SHIPPING LLC

A/C No : AED - 10758480920003

Swift Code: ADCBAEAA

Bank Name: ABU DHABI COMMERCIAL BANK

Address : P.O. Box. 119763, Al Karama, Dubai.

IBAN : AED - AE310030010758480920003

## STEP 03

Upload authorization documents to the portal. Upon submission, we will verify the documents and upload the eDO to Dubai Trade portal. You will receive a notification alerting you that the DO is ready for download. Upon receipt, log on to Dubai Trade Portal and simply download your eDO.

All requests received after 16:00 hours (GMT +4), will be processed by the next working day.

If you require any further assistance, please contact;

**Operations Manager**

**Jamsheer Ali** - email: [a.jamsheer@masterconsol.com](mailto:a.jamsheer@masterconsol.com) Tel: **+971 50 793 5799**

Please contact your Dubai Trade Portal Administrator to add the Delivery Order services if it is not already available in your portal menu. To join the Dubai Trade training for the service, please register through this link;

<https://register.gotowebinar.com/recording/2493468479563311361>

For assistance regarding Dubai Trade, please contact:

**Nitin Tirath** - email: [nitin.tirath@dubaitrade.ae](mailto:nitin.tirath@dubaitrade.ae) Mob: **+971 50 644 8935**

Operations,  
**MCL SHIPPING LLC**

[Click the link for guidelines \(Dubai Trade eDO Manual\)](#)